

Northwest Regional ESD Foundation

- BOARD MEETING AGENDA -

4:00 p.m., Wednesday, October 15, 2014

Northwest Regional ESD Board Room

5825 NE Ray Circle, Hillsboro OR 97124

- 1.) **Call to Order** Board President, Jeff Condit
- 2.) **Introductions/Communications** Jeff Condit
- 3.) **Board Appreciation** James Sager, NWRESD Superintendent
- 4.) **Minutes: June 18, 2014** ([attached](#)) Jeff Condit
- 5.) **Treasurer's Report** Treasurer and President-Elect, Yuen Chin
 - a) Financials (forthcoming)
 - b) Banking Update
 - c) Financial Review by Perkins & Co.
- 6.) **Advisory Board Approval** Staff
 - a) By Laws, Responsibilities, and Purpose
 - b) The following people have expressed interest:
 - I. Tillamook County: Dave Hollandsworth, State Farm and Tillamook School Board
 - II. Columbia County: Joan Steiner, Special Ed Director—Scappoose School District
 - III. Clatsop: County: Leila Collier, Special Ed Director—Knappa School District
 - IV. Washington County: Katie Riley, Community leader and volunteer. Past chair of Washington County Commission on Children and Families.
- 7.) **Northwest Regional ESD Foundation Funding for Outdoor School** Staff
- 8.) **[Mobile Cause Presentation](#)** David Aubrey (via phone)
- 9.) **Discussion Items** Staff
 - a) Grants
 - I. Seeking: Update on grants applied for and future plans
 - II. Funding: Update on our Back-to-School Grant offering
 - b) 2015 Benefit
 - I. Date: Thursday, April 23, 2015
 - II. Major Sponsor Recruitment Strategy
- 10.) **Good of the Order:** [Calendar is attached](#)

NORTHWEST REGIONAL ESD FOUNDATION

**Board Meeting Minutes
Wednesday, June 18, 2014**

**4:00 p.m.
5825 NE Ray Circle,
Hillsboro OR 97124**

ATTENDANCE

Present: Yuen Chin, Joe Christy, Jeff Condit, Marsha Goldwasser, Justin Philpott, Steve Petruzelli, Kathy Samsel, James Sager, Andi Miller, and Megan Stenberg

1.) CALL TO ORDER: 4:08 P.M.

2.) INTRODUCTIONS/COMMUNICATIONS

Board Chair Jeff Condit announced the resignation of two Board members: Patrick Braatz and Marsha Goldwasser. Patrick joined the Board in 2006 and served a term as Board president. Marsha joined the Board in September.

3.) MINUTES OF MARCH 19, 2014

Joe Christy moved to approve the minutes. The motion was seconded by Steve Petruzelli and approved unanimously.

4.) FINANCIAL REPORTS – MARCH, APRIL, AND MAY 2014

Steve Petruzelli moved to approve the reports. The motion was seconded by Joe Christy and approved unanimously.

5.) ANNUAL ELECTION OF DIRECTORS

Yuen Chin moved to re-elect current directors: Yuen Chin, Joe Christy, Jeff Condit, Karen Foley, Steve Petruzelli, and Justin Philpott. The motion was seconded by Joe Christy and approved unanimously.

6.) ESD UPDATE

ESD Superintendent James Sager shared that the agency remains flexible to meet the needs of the school districts it serves, and is heading into the 2014-15 school year on a strong note.

As smaller districts look for ways to save money, NWRES D has assumed a larger role in providing them with support services such as business and human resources, as well as technology. In addition, the ESD continues to be one of the state's largest providers of services for children from birth to age 5 (Early Intervention/Early Childhood Special Education).

NWRES D has applied to the Oregon Department of Education (ODE), to become one of 16 statewide Early Learning Hubs tasked with pulling together regionally-based resources (Clatsop, Columbia, and Tillamook counties), focused on outcomes for children and their families. NWRES D has also partnered with United Way and the former Washington County Commission on Children and Families to help implement the Hub in Washington County.

Learn more about the Governor's Early Learning Initiatives at <http://oregonearlylearning.com/>

7.) BENEFIT AUCTION

The Board will hold another benefit auction in late April or early May 2015. Format will be the same as in 2014, with one exception: The number of auction items (and the number of the contents of each item), will be strategically scaled back to make the event manageable for volunteer staff.

8.) PROPOSED BUDGET FOR 2014-15

Yuen Chin moved to approve the proposed budget (revenue: \$80,025/expenses: \$78,950). The motion was seconded by Joe Christy and approved unanimously.

9.) GRANTS UPDATE

The Board was given a document outlining the history of the Foundation grant program, along with the June 10, press release listing the spring awards. Funding was provided for 18 grants totaling \$20,821, in support of 2,367 children. This year's projects include:

- An adapted tricycle for the Early Childhood Special Needs program in Tualatin
- A basketball hoop for the P.A.C.E. Program at Glencoe High School
- A wheelchair and walker ramp to allow preschoolers attending Gray Elementary in Astoria to access a nature/sensory area
- Equipment and supplies for the mock apartment for students in the Tillamook High School transition program
- Technology for Vernonia Middle School's special education classroom

"Back-to-School grants" will be announced in August, and awarded in November.

The Foundation has applied for the following grants recently: Two Kaiser Permanente Community Fund grants totaling \$216,000 for projects in Columbia County; a \$5,000 Boeing Community Fund grant for parent trainings around communicating with children with autism; and a request to the Juan Young Trust for \$10,000 to offset the Outdoor School tuition for Beaverton and Tigard-Tualatin schools.

10.) 2014-15 MEETING SCHEDULE

During the 2014-15 school year, the Board will meet at 4:00 p.m., in the Board Room at the ESD's Hillsboro Office on the following dates (third Wednesdays):

- September 17, 2014
- November 19, 2014
- January 21, 2015
- March 18, 2015
- April 15, 2015
- June 17, 2015

Adjournment: 5:25 p.m.

Northwest Regional ESD Foundation Board of Trustees

2014-15 Calendar of Events

2014

AUGUST – NO BOARD MEETING

SEPTEMBER– NO BOARD MEETING

15, Monday – Applications available for Back-to-School Grants through Oct. 15

OCTOBER

15, Wednesday – Grant application closes

***15, Wednesday – BOARD MEETING**

4:00 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

NOVEMBER

6, Thursday – Grant Committee Meeting

4:00 p.m. NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

14, Friday – Back-to-School Grant Awards Announced

***19, Wednesday – BOARD MEETING**

4:00 p.m. | NWRES D Board Room
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DECEMBER – NO BOARD MEETING

1-3, Cyber Week Online Auction

2015

JANUARY

20, Tuesday – Annual Report to ESD Board

6:00 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

***21, Wednesday – BOARD MEETING**

4:00 p.m. | NWRES D Board Room
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FEBRUARY – NO BOARD MEETING

MARCH

2, Monday – Applications available for Spring Grants through Friday, April 2

***18, Wednesday – BOARD MEETING**

4:00 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

APRIL

***15, Wednesday – BOARD MEETING**

4:00 p.m. | NWRES D Board Room
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23, Thursday – ANNUAL BENEFIT AUCTION

5:30 p.m. | Portland Community College
Rock Creek Campus Event Center

MAY– NO BOARD MEETING

Grant Award Committee Meeting

(First week of May – TBA)

Spring Grant Awards Announced

(Mid-May – TBA)

JUNE

***17, Wednesday – ANNUAL BOARD MEETING**

Time and Location TBD

JULY/AUGUST - NO MEETINGS