

**NORTHWEST REGIONAL ESD FOUNDATION
Board Meeting Minutes**

Wednesday, December 4, 2013, 4:00 p.m.

Woodside Early Childhood Center
15150 SW Koll Pkwy., Suite A,
Beaverton OR 97006

ATTENDANCE – Note: a quorum of board members was not present

Present: Joe Christy, Jeff Condit, Justin Philpott, and Marsha Goldwasser. **Absent:** Patrick Braatz, Yuen Chin, Karen Foley, Steve Petruzelli, and Vaughn Tidwell. **Others Present:** Kathy Samsel, Andi Miller and Megan Stenberg.

Call To Order: 4:14 P.M.

1.) Approval Of Minutes and Treasurer's Reports

Due to lack of a quorum of the board, an email vote was performed on 12/18/13.

Jeff Condit moved via email to 1.) Approve the minutes of August 19, 2013, and 2.) Approve the Aug.-Oct. 2013, Treasurer's Reports. The motion was approved unanimously as corrected (spelling Marsha Goldwasser's last name on page 2 of the minutes).

2.) Financial Review

Financial Review for FY 2012-13 (performed by Perkins and Co.) will be discussed at the January 15, 2014 meeting.

3.) Discussion and/or Approval Items

- a) 2013 Grant Program Highlights: Joe Christy shared the attached - [Addendum 1](#)
- b) Grant Committee Update: attached - [Addendum 2](#)
- c) 2014 Benefit Auction Sponsorships:
 - I. Board members were given sponsorship folders to share with potential sponsors.
 - II. Board members were asked to make either personal or corporate sponsorships commitments as soon as possible - [Addendum 3](#)
 - III. Sponsorship strategy will be discussed in more detail the January 15 meeting. A list of 2013 sponsors are attached - [Addendum 4](#)

4.) Comments for the Good of the Order

- Name change finalized
- Web site update complete
- Calendar of Events attached - [Addendum 5](#)

Adjournment: 5:10 p.m.

NORTHWEST REGIONAL ESD GRANT AWARDS HIGHLIGHTS

Full award list is attached

- Since the program was implemented seven years ago, the foundation has awarded 318 grants, totaling \$245,958, impacting 38,577 young children and students.
- Need versus funding: The foundation has funded approximately 25% of the requests received.
- Greatest need category: School-Age Special Education and Behavioral Programs.
- Project funding: Ranged from communication and social skills workshops for families with very young children with disabilities, to Outdoor School Tuition and updating and translation of outdated Outdoor School material, to a STEM* learning station for special education students at Nestucca Jr./Sr. High in Tillamook County (*Science, Technology, Engineering, and Mathematics).

THREE-YEAR OVERVIEW	Applications received	Projects Funded	Total Awarded	Students Impacted
2013	120	29	\$20,701	1,317
2012	178	42	\$40,000	9,713
2011	194	50	\$40,900	5,089

AWARDS BY CATEGORY	Early Intervention/ Early Childhood	School-Age Special Education/ Behavioral Programs	Outdoor School
2013	8	19	2
2012	7	28	3
2011	10	36	4

AWARDS BY COUNTY	Clatsop School Districts	Columbia School Districts	Tillamook School Districts	Washington School Districts	NWRESD Programs
2013	5	1	5	4	14
2012	6	5	4	15	12
2011	6	8	6	8	22

NORTHWEST REGIONAL ESD FOUNDATION - Grant Program Timeline -

TWO GRANT OFFERINGS PER YEAR (Awarded mid-June and mid-January)

- **FUNDING:** A portion of spring benefit auction proceeds would be disbursed in the same fiscal year the funds are received, minimizing negative appearance of carryover on budget. The remaining portion, along with December online auction revenue, would be disbursed in January. The amounts disbursed each 'Round' of grants would be set by Board annually.
- **BENEFITS:**
 - Purposeful Grants: The twice-yearly model and timeline maximizes staff's ability to plan ahead, submit mission-focused applications, and implement their projects. (Note that there would be very little if any response from staff June thru September due to summer break, thus there's no benefit to implement a model that involves those four months.)
 - Management: The twice-yearly model and timeline keeps the program achievable for staff and the Grant Committee.

TIMELINE SUMMARY (Detail at end of document)

- **January - February 2014**
 - Strategize, fine tune, and promote.
- **March 1, 2014**
 - Deploy Round One. For projects that will be implemented the following fall, giving staff the opportunity to plan ahead.
- **September 1, 2014**
 - Deploy Round Two. For projects that will be implemented the second half of school year, giving staff opportunity to address unexpected needs (January-June 2015).

FOCUS (Per Business Plan)

1. **Early Intervention/Early Childhood Education:** Identification of and services for children birth through age 5 with varying degrees of disabilities including autism, hearing and visual impairments, speech-language needs, and those who are medically fragile.
2. **School Age Special Education and Behavioral Programs** for young children and students kindergarten to age 21 with developmental delays, and psychological, emotional, and behavioral issues.
3. **Northwest Outdoor Science School:** Tuition assistance for students who would otherwise not be able to attend and requests from the program.

PROPOSED TIMELINE

Round One: Projects that will be implemented the NEXT FALL

- March 1 to May 30, 2014: Accept proposals
- June 2014: Committee reviews and awards grants
- June 15, 2014: Grants announced and checks mailed

Round Two: Projects that will be implemented SECOND HALF of school year

- September 1 to November 30: Accept proposals
- December 2014: Committee reviews and awards grants
- January 10, 2015: Grants announced and checks mailed

2014 BENEFIT AUCTION

- EVENT SPONSORSHIP -

Northwest Regional ESD
FOUNDATION
Supporting Special Education

Clatsop, Columbia, Tillamook, & Washington Counties, OR



Thursday, May 8, 2014, from 5:30 to 9:00 p.m.

Portland Community College/Rock Creek Event Center/Bldg. 9
17705 NW Springville Rd., Portland 97229

I WOULD LIKE TO SPONSOR THE EVENT:

PRESENTING SPONSOR: \$10,000

- Prime seating with complimentary tickets provided for two tables of eight
- Introduction and opportunity to speak at event
- Full-page advertisement in event program
- Highlighted as presenting sponsor in all communications, including press releases, flyers, program, event signage and online
- Event signage includes a banner specifically showcasing your organization as presenting sponsor
- Link to your business on foundation Web site
- Full-page advertisement in event program
- Prominent recognition in the foundation's annual report and on its Web site

SUPERINTENDENT: \$5,000

- Prime seating with complimentary tickets for a table of eight
- Half-page advertisement in event program
- Introduction at event
- Acknowledgment on event signage
- Recognition in the foundation's annual report and on its Web site.

PRINCIPAL: \$2,500

- Complimentary seating for a table of eight
- Quarter-page advertisement in event program
- Introduction at event
- Acknowledgement on event signage
- Recognition in the foundation's annual report and on its Web site.

 My tax-deductible gift is enclosed –or – My gift will be paid by the following date: _____

 I will fill my table - **or** -

 Please have the Foundation fill my table

 I am unable to become a sponsor, but will support the foundation with a donation of \$ _____

CONTACT INFORMATION:

Name Company if applicable

Address City State Zip

Telephone Email

To pay by credit card, please indicate where to best reach you: _____

Please return this completed form and make checks payable to THE NORTHWEST REGIONAL ESD FOUNDATION
5825 N.E. Ray Circle | Hillsboro OR 97124-6436 | Ph. 503-844-5716 | www.nwresdfoundation.org

2014 BENEFIT AUCTION

- TABLE OR INDIVIDUAL TICKET PURCHASE -

Northwest Regional ESD
FOUNDATION
Supporting Special Education
Clatsop, Columbia, Tillamook, & Washington Counties, OR



Thursday, May 8, 2014, from 5:30 to 9:00 p.m.
Portland Community College/Rock Creek Event Center/Bldg. 9
17705 NW Springville Rd., Portland 97229

I would like to PURCHASE A TABLE OR INDIVIDUAL TICKETS

Achiever: \$1,250

Complimentary seating for a table of eight • Recognition in event program • Acknowledgement on event signage
Introduction at event • Recognition in the foundation's annual report and on its Web site.

Friend: \$750

Complimentary seating for four • Recognition in event program • Introduction at event • Recognition in the
foundation's annual report and on its Web site

Individual Seats: \$125

My tax-deductible gift is enclosed –or– my sponsorship will be paid by the following date: _____

I will fill my table - **OR** -

Please have the Foundation fill my table

I am unable to become a sponsor, but will support foundation with the enclosed donation of \$ _____

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CONTACT INFORMATION:

Name	Company if applicable		
Address	City	State	Zip
Telephone	Email		

Please return this completed form and make checks payable to:

THE NORTHWEST REGIONAL ESD FOUNDATION | www.nwresdfoundation.org
5825 N.E. Ray Circle | Hillsboro OR 97124-6436 | Ph. 503-844-5716
(To pay by credit card, please indicate where to best reach you: _____)

G.A.P.S. SPONSOR HISTORY

2013 = \$22,749

Thursday, May 2, 2013 | Portland Community College Rock Creek Event Center

\$2,500

1. Miller Nash, LLP
2. Northwest Regional ESD Board
3. Petruzelli, Steve and Dolores
4. Willamette Dental Group

\$1,500

5. Wells Fargo
(Unrestricted \$2,500; \$1,000 used for special appeal)

\$1,250

6. ADEX / Patrick Braatz
7. Bunnell, Sally and Rod
8. Northwest Regional ESD Admin Team
9. Providence Health and Services
10. Tidwell Dental
11. Young, John and Nancy

\$1,000

12. Vernier Software
(Unrestricted \$2,000; \$1,000 for special appeal)

\$750

13. DiLorenzo
14. Umpqua Bank
15. PSU

\$499

16. Tyler Technologies
(Unrestricted \$990; \$500 for special appeal)

Northwest Regional ESD Foundation Board of Trustees

2013-14 Calendar of Events

2013

AUGUST

19, Monday – Board Meeting via Phone
4:00 p.m. | 503-614-3160
Conf. number: 5825, PIN: 159357

SEPTEMBER: NO MEETING

9, Monday – Grant Application Opens

19, Thursday – Grant Committee Meeting
4:00 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

OCTOBER

4, Friday – Grant Application Closes

**16, Wednesday – Launch Reception at
Miller Nash, LLP**

28, Monday – Grant Award Committee
12:00 -2:30 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

NOVEMBER: NO MEETING

15, Friday – Grant Awards Announced

DECEMBER

2-6, Cyber Week Online Auction
www.nwresdfoundation.org

4, Wednesday – Board Meeting
4:00 p.m. | Woodside Early Childhood
Center: 15150 SW Koll Pkwy., Suite A,
Beaverton OR 97006

2014

JANUARY

14, Tuesday – Annual Report to ESD Board
6:00 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

15, Wednesday – Board Meeting
4:00 p.m. | NWRES D Board Room
5825 NE Ray Circle, Hillsboro 97124

FEBRUARY: NO MEETING

MARCH

19, Wednesday – Board Meeting
4:00 p.m. | Woodside Early Childhood
Center: 15150 SW Koll Pkwy., Suite A,
Beaverton OR 97006

APRIL: NO MEETING

MAY: NO MEETING

8, Thursday – Annual Benefit Auction
5:30 p.m. | Portland Community College
Rock Creek Campus Event Center

JUNE

18, Wednesday – Annual Board Meeting
Time and Location TBD

JULY/AUGUST: NO MEETINGS