

Approved
Northwest Regional ESD Foundation
- ANNUAL MEETING MINUTES -

Wednesday, June 17, 2015, 4:00 p.m.
NWRESD Regional Office Board Room
5825 NE Ray Circle Hillsboro 97124

Present: Yuen Chin, Joe Christy, Jeff Condit, Karen Foley, Steve Petruzelli, Justin Philpott, Dave Hollandsworth, Katie Riley, Andi Miller, and Megan Stenberg.

- 1.) **Call to Order: 4:10 p.m.**
- 2.) **Introductions and Communications**
- 3.) **Annual Nomination and Election of Officers**
 - A. President: No vote was required. At the 2013 annual meeting (June, 26, 2013), Yuen Chin was voted in as president-elect/treasurer and automatically assumes the office July 1, 2015, and will serve through June 30, 2017.
 - B. President-elect: No action – discuss at later date.
 - C. Secretary: Yuen Chin nominated Joe Christy. The nomination was seconded by Steve Petruzelli and passed unanimously.
 - D. Treasurer: Yuen Chin, per item A. above.
- 4.) **Annual Election of Directors**: Jeff Condit moved to re-elect current directors*; Yuen Chin seconded the motion and it passed unanimously. (**Yuen Chin, Joe Christy, Jeff Condit, Karen Foley, Steve Petruzelli, and Justin Philpott.*)
- 5.) **Minutes: April 6, 2015**: Joe Christy moved to approve the minutes. The motion was seconded by Justin Philpott and approved unanimously.
- 6.) **Treasurer's Reports: March, April and May 2015**: Karen Foley moved to approve the minutes. The motion was seconded by Steve Petruzelli and approved unanimously.
- 7.) **2015-16 Proposed Budget**: Joe Christy moved to approve the minutes. The motion was seconded by Justin Philpott and approved unanimously.
- 8.) **Discussion Items**
 - A. Jeff Condit will share possible dates for a fall reception at Miller Nash; Megan will email to Board for decision.
 - B. The Board reviewed and approved the proposed timeline of proposed activities and the 2015-16 Meeting Schedule (attached)
- 9.) **Good of the Order**: New ESD Superintendent Rob Saxton will be invited to attend the September meeting.
- 10.) **Adjourn**: 5:00 p.m.

ESD FOUNDATION
2015-16 Meetings, Events, & Contacts

MONTH	DATE	TIME	LOCATION
SEPTEMBER Regular meeting	Wednesday, Sept., 23	4:00-5:00 pm.	NWRES D Board Room
OCTOBER Reception/Fundraiser Grant Program	Thursday, Oct., 8 October 10-23	5:30-7:00 p.m.	Miller Nash
NOVEMBER Grants Awarded Online Auction	Mid-November Nov., 30 – Dec., 2		
DECEMBER Online Auction Winter Open House	Nov., 30 – Dec., 2 Tuesday, Dec., 15	4:00-5:30 p.m.	Foundation Office
MARCH Regular meeting	Wednesday, March 16	4:00-5:30 p.m.	NWRES D Board Room
JUNE Regular meeting	Wednesday, June 15	4:00-5:00 pm.	NWRES D Board Room

BOARD MEMBERS

- **Yuen Chin, President and Treasurer**—CFO, Willamette Dental Group 503-952-2527
- **Jeff Condit, Past President**—Partner, Miller Nash Graham & Dunn, LLP 503-205-2305
- **Dr. Joseph Christy, Secretary**—Retired Director Washington County Juvenile Department 503-629-4974
- **Karen Foley**—Clinical Program Executive/Orthopedic Institute Providence Health and Services 503-893-7406
- **Steve Petruzelli**—Retired President/CEO, Willamette Dental Group 503-952-2527
- **Justin Philpott**—Vice President/Credit Administrator, Umpqua Bank 971-544-1132
- **Katie Riley**—Chair, Children's Opportunity Fund Initiative of Washington County 503-640-8689

ADVISORY BOARD MEMBERS

Leila Collier—Special Education Director
Knappa School District, Clatsop County

Kathy Samsel—Retired Educator
North Oregon Coast

Joan Steiner—Special Education Director
Scappoose School District, Columbia County

Open Position
Washington or Tillamook County

GRANT COMMITTEE

- **Joe Christy**—Foundation Board Trustee
- **Karen Foley**—Foundation Board Trustee
- **Katie Riley**—Foundation Board Trustee
- **Justin Philpott**—Foundation Board Trustee
- **Kathy Swift**—Senior VP & Client Service Officer, Capital Pacific Bank
- **Nancy Ford**—Director of Birth to Age 5 Services, NWRES D
- **Janine Mobley**—Coordinator of Motor Services, NWRES D
- **Kerri Smith**—Director of Behavioral Programs, NWRES D

STAFF

- **Andi Miller**, Development Consultant—503-887-2898, adairemiller@comcast.net
- **Megan Stenberg**, Director—503-614-1252, mstenberg@nwresd.k12.or.us